



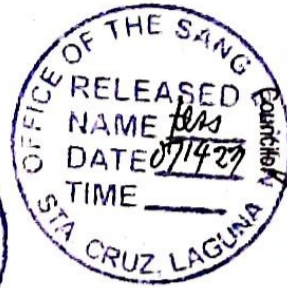
OFFICE OF THE SANGGUNIANG BAYAN Sta. Cruz, Laguna



EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF SANTA CRUZ, LAGUNA HELD ON JANUARY 23, 2023, MONDAY, 09:52 IN THE MORNING AT THE BATASANG BAYAN, ESCOLAPIA BUILDING, SANTA CRUZ, LAGUNA.

PRESENT:

Honorable LAARNI A. MALIBIRAN	VICE MAYOR
Honorable Ambiel John C. Panganiban	Presiding Officer
Honorable Lea A. Almarvez	Councilor
Honorable Norman T. Tolentino	Councilor
Honorable Esmeraldo C. De Las Armas, Jr.	Councilor
Honorable Rizaldy N. Kalaw	Councilor
Honorable Mark Anthony P. Joven	Councilor
Honorable Lucena R. Odejar	Councilor
Honorable Alan T. Pamatmat	Councilor
Honorable Patrocinia S. Kalaw	Councilor - ABC Federation President
Honorable Regine S. Regalado	Councilor – SK Federation President



HON. RIZALDY N. KALAW
Councilor

HON. MARK ANTHONY P. JOVEN
Councilor

HON. ESMERALDO C. DELAS ARMAS, JR.
Councilor

HON. LUCENA R. ODEJAR
Councilor

HON. NORMAN T. TOLENTINO
Councilor

HON. ALAN T. PAMATMAT
Councilor

HON. LEA A. ALMARVEZ
Councilor

HON. PATROCINIA S. KALAW
ABC Federation President

HON. AMBIEL JOHN C. PANGANIBAN
Councilor

HON. REGINE S. REGALADO
SK Federation President

MUNICIPAL ORDINANCE NO. 08-S2023

AN ORDINANCE CREATING THE POSITIONS OF SECRETARY I AND MESSENGER UNDER THE OFFICE OF THE VICE MAYOR OF MUNICIPALITY OF SANTA CRUZ, LAGUNA DEFINING THEIR FUNCTIONS AND DUTIES.

WHEREAS, the Local Government Code of the Philippines (RA 7160) empowers the Sangguniang Bayan as a legislative body to enact ordinances, approve resolutions for an efficient and effective municipal government and in this connection shall determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the Municipal Government;

WHEREAS, in response to the request of the Office of the Vice-Mayor, and after a through inquiry and analysis, the Sangguniang Bayan deemed it necessary to create the position of Secretary I and Messenger under the Office of the Vice-Mayor;

NOW THEREFORE, on motion of Hon. Esmeraldo C. De Las Armas, Jr. (Chairman of Committee on Good Governance, Public Ethics and Public Accountability); seconded by Hon. Mark Anthony P. Joven, Hon. Lea A. Almarvez, Hon. Rizaldy N. Kalaw, Hon. Patrocinia S. Kalaw and Hon. Regine S. Regalado and with the approval of the members of the Sangguniang Bayan, it was

BE IT ORDAINED BY THE SANGGUNIANG BAYAN, IN A SESSION DULY ASSEMBLED, THAT:

In order that the Vice-Mayor shall perform her duties and functions efficiently, the creation of Secretary I and Messenger is needed.

SECTION 1. Creation of Position. The Co-Terminous Positions of Secretary 1 and Messenger 1 under Office of the Vice-Mayor are hereby created;

SECTION 2. Salary allocations for the two created positions are embodied in the Annual Budget for 2023.

SECTION 3. Duties and Functions

Secretary 1

1. Keeping of records of Committee Meetings extended to the Vice-Mayor
2. Preparing written communication addressed to concerned offices

Messenger

1. Sending of written communications from Office of the Vice-Mayor to different concerned offices.

SECTION 4. Qualifications, Selection and Appointment

Qualifications, Selection and Appointment of Secretary 1 and Messenger shall be in accordance with the Civil Service Rules and Regulations.

SECTION 5. EFFECTIVITY – This ordinance shall take effect upon its approval.



OFFICE OF THE SANGGUNIANG BAYAN Sta. Cruz, Laguna



Continuation of Municipal Ordinance No. 08 -S2023

-02-

ORDERED: Let copies of this ordinance be furnished with the Honorable Sangguniang Panlalawigan, the Honorable Municipal Mayor, the Municipal Administrator, the Municipal Budget Officer, the Municipal Accountant, the Municipal Treasurer, the Municipal Planning and Development Coordinator, the Municipal Personnel Officer; DILG, COA, Civil Service Commission and all other concerned offices for their information and appropriate action.

APPROVED. January 23, 2023.

I HEREBY CERTIFY to the correctness of the above-quoted ordinance.


MARIA TERESA ROBLES LABOG
Secretary to the Sangguniang Bayan

HON. AMBIEL JOHN C. PANGANIBAN
Councilor


HON. LEA A. ALMARVEZ
Councilor

HON. NORMAN T. TOLENTINO
Councilor


HON. ESMERALDO C. DE LAS ARMAS, JR.
Councilor


HON. RIZALDY N. KALAW
Councilor


HON. MARK ANTHONY P. JOVEN
Councilor


HON. LUCENA R. ODEJAR
Councilor

HON. ALAN T. PAMATMAT
Councilor


HON. PATROCINIA S. KALAW
ABC Federation President


HON. REGINE B. REGALADO
SK Federation President

ATTESTED :


HON. LAARNI A. MALIBIRAN
Municipal Vice Mayor
Presiding Officer

APPROVED:

HON. EDGAR S. SAN LUIS
Municipal Mayor



Republic of the Philippines
Province of Laguna
MUNICIPALITY OF SANTA CRUZ
OFFICE OF THE MAYOR



Sangguniang Bayan Office
Santa Cruz, Laguna

THE HONORABLE MEMBERS OF THE SANGGUNIANG
Santa Cruz Laguna

THRU: THE HON. VICE MAYOR LAARNI A. MALIBIRAN
Presiding Officer

RECEIVED
Received by : *al/m*
Date : 27 JUN 2023
Time : 3:57pm

Your Honors:

We respectfully return Ordinance No. 08 S-2023 An Ordinance Creating the Positions of Secretary I and Messenger under the Office of the Vice Mayor of Municipality of Santa Cruz, Laguna, defining their functions and duties.

Kindly please take note that like with 2023 Budget Ordinance of Santa Cruz which was returned by the Sangguniang Panlalawigan to your Honors the said ordinance is deemed passed because Section 54 (b) [Approval of Ordinances] of the Local Government Code provide as follows:

SECTION 54. Approval of Ordinances. - (a) Every ordinance enacted by the Sangguniang Panlalawigan, Sangguniang Panlungsod, or Sangguniang bayan shall be presented to the provincial governor or city or municipal mayor, as the case may be. If the local chief executive concerned approves the same, he shall affix his signature on each and every page thereof; otherwise, he shall veto it and return the same with his objections to the Sanggunian, which may proceed to reconsider the same. The Sanggunian concerned may override the veto of the local chief executive by two thirds (2/3) vote of all its members, thereby making the ordinance or resolution effective for all legal intents and purposes.

(b) The veto shall be communicated by the local chief executive concerned to the Sanggunian within fifteen (15) days in the case of a province, and ten (10) days in the case of a city or a municipality; otherwise, the ordinance shall be deemed approved as if he had signed it.

However, please note that the Local Chief Executive did not sign the ordinance because upon verification with the Municipal Planning and Development Office there are no such positions in the Executive-Legislative Agenda (ELA) 2022-2025 and the Annual Investment Program of 2023. Kindly note of this defect.

For your kind information.

ATTY. RONALDO C. MARIANO
Municipal Legal Officer

SC SANTA CRUZ
KN KAYA NATIN

Cailles Street, Poblacion III, Santa Cruz, Laguna
Telephone No. (049) 808-2788